

The Governance Annual Statement 2022

Annual Governance Statement for the Governing Body of Castleton C of E Primary School to July 2022

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Castleton C of E Primary School Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction.**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils.**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Body of Castleton C of E Primary School is made up of:

Two Parent Governors

Headteacher

Staff Governor

Foundation Governor

Ex-officio Foundation Governor

Community Governor

Local Authority Governor

Two Associate Governors

Clerk

The Governing Body comprises a Chair, Vice Chair and the following skills required to contribute to effective governance and the success of the school:

Safeguarding;

SEN;

Finance;

Vicar

The Governing Body has programme of meetings throughout the school year. The small size of the school and Governing Body means there are no committees; the whole Governing Body focuses on specific areas of governance.

Attendance record of governors

A record is kept by the clerk to the Governing Body of governors' attendance at

meetings, details of attendance can be found on [page 3](#). Meetings need to be 'quorate' to ensure that decisions can be made.

Sometimes governors have been unable to attend meetings because of Coronavirus restrictions, but they have contributed to the work of the Governing Body remotely via email.

The work we have done in the Governing Body meetings

This is an opportunity to share publicly the work of the Governing Body on school improvement, particularly around

- *Pupil attainment and progress:* Monitoring of Pupil Premium progress compared to national data, Reading, Most children making expected progress or above, breadth of curriculum, new spelling programme
- *Monitoring activities:* Covid compliance, Book audit, phonics, RSE, attendance, lateness and roll figures, Headteacher and staff performance management, staffing reviews, H& S review, staff recruitment, SES Self Evaluation Statement, nursery provision
- *Financial management:* Budget setting, reviews and forecasts, Review and monitoring of uses of funding and external sources of funding: buildings, wellbeing, sport, ICT, Pupil Premium, outdoor equipment, online safeguarding programme, School Financial Value Standard, School Fund, DPIAS,
- *Policy review.* The following policies were reviewed by the Governing Body: Child Protection, Financial Regulations, Data Protection, Retention, Charging & Remittance, Behaviour, SEN, Pay, Competence Procedure for Support Staff, Complaints, External Speakers, Extremism & Radicalisation, Revised Procedure for Managing Allegations Against Staff, Confidentiality, Educational Visits

This work is also captured in approved minutes of the Governing Body which are available on the school's website

Strategic Planning for the future

Make reference to specific governance activity against your planned priorities

How to contact your Governing Body

Information about the School's Governing Body is available on the governors' page of the school's website

The Castleton C of E Primary School Governing Body – membership

Governor	Category	Term of office expiry date
Jenny Ashton	Vice Chair – Safeguarding	01.10.25
Nell Doust	Staff	01.07.23
Nancy Lees	Headteacher	
John Loveless	Foundation – SEN	30.03.24
Lynn Marriott	Community	04.07.22
John Spreyer	Associate	11.10.25
Helen Webster	Chair	10.10.24
Rev Louise Petheram	Ex-officio Associate	N/A
Glenys Parry	Associate	22.11.25
Ann Flavell	Local Authority	09.05.26

The Castleton C of E Primary School Governors' Attendance record for September 2021 to July 2022 (% or x out of y attended)

Governor	FGB meetings - % or x out of y attended	Committee meetings - % or x out of y attended
Jenny Ashton	3/5	N/A
Nell Doust	5/5	N/A
Nancy Lees	5/5	N/A
John Loveless	5/5	N/A
Lynn Marriott	4/5	N/A
John Spreyer	4/5	N/A
Helen Webster	5/5	N/A
Rev Louise Petheram (ex-offiio)	0/5	N/A
Glenys Parry	2/4	N/A
Ann Flavell	1/1	N/A

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