

Castleton C of E Primary School

Flexi-Schooling



Introduction to flexi-schooling at Castleton C of E Primary School

We are excited to be offering flexi-schooling as an opportunity for families that home school to enrich their children's educational experiences on a part time basis. Flexi-schooling must not be confused with elective home education. Parents / carers have a legal right to choose to home educate their child, but parents / carers do not have a legal right to insist on a flexi-schooling arrangement being agreed by our school.

We offer flexi schooling on the basis that the following points are agreed to:

- Attendance on a minimum of three days each week (60%), these are set as Tuesday, Wednesday, and Thursday.
- Key Stage Two children in year six attend for one full week for statutory assessment held in May.
- The children attend for the full day, arriving between 8.45 and 9am until 3.pm (KS1) 3.15pm (KS2)
- Evidence of the work done on home-school days must be kept and shared with school.
- There is a requirement for all of our pupils to wear school uniform.
- Parents will endeavour to use the guidance offered by the school via the website in the Flexi-school section. Here there is advice regarding what elements of study can be incorporated into the home learning days.

Individualised arrangements can be discussed in addition to the above points.

Whilst a parent / carer may request that their child is flexi-schooled it is entirely at the sole discretion of our Headteacher Mrs Jayne Jackson, as to whether or not the school is prepared to agree to a flexi-schooling arrangement. There is no right of appeal to Governors or higher authority if the proposal is declined on application or rescinded at a later date.

Each request to Flexi-school will be considered on its own merits and within its individual context.

Moving forwards:

In order to ensure that our setting and flexi schooling arrangements are suited to both the school and you as parents/carers, your child will be offered a series of planned induction visits. These visits will be arranged between you and our Headteacher to meet the needs and expectations of both the child and our school.

After these induction sessions you can if you or your child wish, withdraw from the option of flexi-schooling for any reason without challenge. The school reserves the right to also withdraw from a flexi-schooling arrangement if it is felt that what we offer is not suited to you or your child needs. It may be that there are concerns about sufficient progress over time that deem a flexi-arrangement to be impeding expected attainment, in this case the agreement will be withdrawn.

After the series of the induction sessions, both you and our Headteacher will discuss and agree the required number of sessions for flexi-schooling and at this point you will be asked to sign our Flexi-School agreement as set out in the attached document.

Flexi-Schooling Application: This document is required to be completed in full.



Name of Child / Date of Birth	
Name of Parent(s) / Carer(s)	
Reason for Flexi-Schooling Education (e.g. Lifestyle, Philosophical, Bullying, Cultural, Religious Belief, Additional Needs)	
Parents / Carers Expectations of School	
Child's achievements, skills, hobbies, interests, activities, Levels of Attainment if applicable	
Does the child named in this document have a Statement of Educational Need/ EHC?	
In what format will you share work from home with school?	
Other Information Parents / Carers wish to share: (Please use reverse if needed)	

- I / We understand that parents / carers retain responsibility for their child's healthcare
- I / We understand that parents / carers retain full responsibility for child's safety when not on school premises and whilst under parental care
- I / We agree to bring the child at the start of the school day for the agreed attendance schedule.
- I / We will call or e-mail the school to confirm the reason for absence if our child is unable to attend
- I / We understand that a portfolio of work completed at home will be kept by the parent / carer / child which will be shared with school.

Print Name(s)	
Signed (parent / carer(s))	
Date	

Name	Jayne Jackson - Headteacher
Signed (School contact)	
Date	

This arrangement can be reviewed should either party express concerns that the flexi-schooling option is not benefiting the development of the child named. All elements of this document are subject to Ofsted / DfE guidance and Statutory Duty, along with all future UK / European Law.

Flexi-Schooling: Attendance



Part 1 - Agreed Attendance Schedule:

Full days Tuesday, Wednesday, Thursday

Attendance on additional days is welcomed - please give at least 24 hours' notice.

Any additional flexibility to attend activities out of school, must be agreed in advance and must not take the week's attendance to below 60%. Attendance on an alternative day for that week can be agreed.

Where there is a special event such as a visitor in school or a school trip, your child will always be invited to attend as additional sessions if this falls outside their normal attendance pattern. It is strongly recommended that your child attends such events as additional benefits include greater integration and acceptance with and acceptance by his/her peers, and helps to ensure that your child being an active participant in school life.

It is expected that when working at home your child will follow relevant educational activities.

The above named child's education will be divided between home and school as set out in the attached timetable.

This timetable may be amended at any time by mutual agreement of the Headteacher and Parent(s) / Carer(s).

All elements of this document are subject to Ofsted / DfE guidance and Statutory Duty, along with all future UK and European Law.

Print Name(s)	
Signed (parent / carer(s))	
Date	

Name	Jayne Jackson - Headteacher
Signed (School contact)	
Date	

Flexi-Schooling: Whilst in School



Part 2 – The School’s Responsibilities

Our school is part of the current state-maintained system of education. Parents / carers need to be aware that whilst we endeavour to be accommodating, we are required to follow the National Curriculum.

Name of Child	
Name of Parent / Carer(s)	
Signatures(s)	

Castleton C of E Primary School is responsible for the education of the above named child on the sessions set out in the attached ‘**Agreed Attendance Schedule**’.

The educational provision will be suitable to the above named child’s age; aptitude and ability as set out in **Section 7 of the Educational Act 1996** and will include:

- access to school educational visits and visitors to the school
- assessment (we are required to assess, but we have many ways of doing this that do not distress children – please feel free to discuss this with us)
- access to the National Curriculum whilst in school (and at home if required)

As the above named (Parent) responsible adult(s) - I / we accept that whilst the above named child is in the care of the school that the school is acting in ‘loco parentis’, giving the school primary responsibility for their safety and welfare during this time.

Whilst away from school and in the care of the parent, or parent’s nominated carer, the parent is responsible for all matters that relate to Health, Safeguarding and Child Protection.

The school and parent / carer will meet at least once every term to review your child’s progress and review the attendance agreement if required.

Education Health Care Plans (EHCP)

If the school determines that a child registered for flexi-schooling requires an EHCP, this will be brought to the attention of the Parent(s) / Carer(s) with a view to making the best provision possible.

In the event of determining that an EHCP is required, this Flexi-schooling arrangement will cease, and the named child will be required to attend school on a full time basis so that we (the school) can fulfil our Statutory Duty.

The school can withdraw from this agreement at any time by giving reasonable notice in writing, appropriate to the circumstances, but no greater than one school term.

Name	Jayne Jackson - Headteacher
Signed (School contact)	
Date	

Flexi-Schooling: Out of School arrangements



Part 3 – Parental Responsibilities

This section relates to **ALL** activities away from School arranged by parents / carers, whilst the named child is in the care of their parent(s), or where additional provision, with a third party beyond the care of school staff has been arranged.

This might include - Peripatetic Tutors, Sports Coaching, Swimming lessons, all types of High-Risk pursuits or other similar arrangements.

Name of Child	
Name of Parent / Carer(s)	

As the above named responsible adult(s) - I / we;

- are willing to satisfy the basic Safeguarding, Health and Safety standards when they are not attending the school.
- are responsible for the education of the above named child when they are not attending school on the days and times set out in the attached **'Agreed Attendance Schedule'**
- will, if our child is unable to attend on the agreed dates / days, call or e-mail the school to confirm a reason for the absence
- accept that, I / we am/are entirely responsible for the educational provision offered and delivered to our child when they are not in school
- accept that whilst away from the care and guidance of school staff, I / we will have the primary and sole responsibility for the above named child's, safety and welfare
- will ensure that we have available full access to a suitable computer, colour printer and broadband connection to enable our child to access all of the available school services in the home
- **understand that if the child named on this document is found to need an EHCP, that this flexi-schooling arrangement will end and the named child will be required to attend school on a full time basis.**

I / we understand that notice to withdraw from this agreement must be given in writing.

Print Name(s)	
Signed (parent / carer(s))	
Date	



Part 4 – Core Requirement

Name of Child	
Name of Parent / Carer(s)	

As part of the Flexi-Schooling arrangement, it is necessary for our school to satisfy the Safeguarding and Child Protection requirements of Ofsted, DfE and our LA. Therefore parents / carers will be required to ensure the basic Safeguarding, Health and Safety standards when they are not attending the school.

With regard to third parties, we can if required arrange for a DBS check of the person or persons concerned on request*. (* subject to an initial assessment).

Unexplained Absence

In the event that the above named child does not, or cannot attend school within the time-frame of TEN school days (two weeks).

The school in the first instance (or officers from our Local Authority if school is not able to do so); will make arrangements with you to meet either at your home address, or in school with the above named child present.

In the event that we are unable to contact with you as parents, or you refuse contact / attendance when requested, the flexi-schooling agreement will cease*, the named child will be removed from the school roll and the Local Authority will be notified of our actions and / or concern(s).
(*this could be immediate, but will be no greater than one month)

Print Name(s)	
Signed (parent / carer(s))	
Date	

Name	Jayne Jackson - Headteacher
Signed (School contact)	
Date	

Nominated persons who will record and monitor unexplained absence are:

- The Designated person for Safeguarding & Child Protection is **Mrs Jayne Jackson (Headteacher)**
- The Designated Governor for Safeguarding & Child Protection is **Mrs Jenny Ashton**