



Castleton C of E Primary School

Pupil Policy

Keeping you Safe and Happy in School

At Castleton C of E Primary School, all staff feel your health, safety and welfare are very important. We respect our children and help to protect your rights. We do our best to help you make good educational progress. We teach you how to recognise risks in different situations and how to protect yourself and stay safe. This is our pupil Safeguarding policy, designed specifically to ensure you understand how to remain “safe and happy in school”.

Safeguarding:

Means that school staff should:

- Protect you from harm;
- Make sure nothing stops you from being healthy or developing properly;
- Make sure you are safely looked after;
- Make sure you have the best life chances and can grow up happy and successful.

How will we try to protect you?

- We try to provide a safe and secure environment for you to learn in and progress.
- We help to ensure that you remain safe, **at home** as well as at school.
- We think it is important for you to know where to get help if you are worried or unhappy about something.

Tips for Keeping Yourself Safe

Bullying - If you think a student or a grown up is bullying you or someone you know you must tell your parents / carers, a teacher or someone you can trust as soon as you can.

Saying funny things to you – If a student or a grown up says something to you, or you hear something that you do not like or that upsets you, you must tell your parents / carer, a teacher or someone you can trust.

Touching you – Your body belongs to you and not to anyone else. This means all of your body. If someone touches you on a part of your body you are not comfortable with or do not like, it is not ok. You must tell your parents / carers, a teacher or someone you can trust as soon as you can.

Hitting, punching or smacking you – If a student or a grown-up hits you, punches or smacks you or hurts you in any way, you must tell your parents / carers, a teacher or someone you can trust as soon as you can.

Secrets – Secrets such as surprise parties are fun, but some secrets are not good and should never be kept.

Presents – Presents are a good thing to get, but you should not take a present from anyone without checking with your parents / carers first. Most of the time it will be ok, but sometimes people try and trick children into doing something by giving them presents (like sweets, money, phones, cigarettes or drugs and alcohol) This is sometimes called a bribe. If it does not seem right, tell someone as soon as you can.

On the computer or your phone - Computers and mobile phones help us all to share things and talk to our friends or family, but they can also make it easier for bullies and other people that want to hurt you to get close to you. It is important to know how to keep yourself safe on your computer, your phone and on websites. Castleton C of E Primary School has an e-safety policy which is there to protect you. If you are unhappy with any comments or photographs you have seen on your computer or mobile then you can also contact www.thinkuknow.co.uk as well as adults in school.

The Importance of Talk

If you need to talk - we will listen. You can talk to any adult in the school. You might feel more comfortable with one particular member of staff, this fine, you choose who you want to share your information with.

If you do not want to talk, you can always write it down and hand to a member of staff.

What Happens if You Share?

Members of staff will not keep secrets, but will share your information with our safeguarding lead Mrs Jackson. She has been specially trained to manage your worries and will only share them with people who need to know, and people who can help to put things right.

Worries are always important – please share.

Signed by:

Chair of Governors

C McGuinness

Date: 09/02/2026

Head Teacher

J Jackson

Date: 09/02/2026